

# Membership Application Form

This Form is available in large print.  
To request a copy please phone 020 7450 2354 or email membership@baot.co.uk

British  
Association of  
Occupational  
Therapists



BAOT, 106-114 Borough High Street, London, SE1 1LB. Tel: 020 7450 2348 Fax: 020 7450 2299 Email: membership@baot.co.uk [www.baot.co.uk](http://www.baot.co.uk)

## SECTION A: Membership category

Please tick the appropriate box (details of the requirements of each category can be found on the final page of this form)

- Professional Member     Discounted Professional Member     Self-employed Member     Retired Member  
 Associate Member     Discounted Associate Member     Overseas Member     Career Break

**MEMBERSHIP IS REQUIRED FROM**                      01/\_\_\_\_\_/\_\_\_\_\_  
(Please indicate month and year you wish membership to commence. Please note that all memberships commence from the 1st of each month)

## SECTION B: Personal Details

Surname: \_\_\_\_\_ Mr/Mrs/Miss/Ms/Dr etc. \_\_\_\_\_  
Forename(s): \_\_\_\_\_ Male  Female   
Home address: \_\_\_\_\_  
Post code: \_\_\_\_\_  
Home tel: \_\_\_\_\_ Contact email: \_\_\_\_\_  
Mobile tel: \_\_\_\_\_  
Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ National Insurance Number: \_\_\_\_\_

## SECTION C: Qualifications – (not required to be completed for Associate membership)

Qualifications: \_\_\_\_\_  
University/College studied at: \_\_\_\_\_  
Date of qualification: \_\_\_\_/\_\_\_\_/\_\_\_\_ HPC Number (if known): \_\_\_\_\_

## SECTION D: Employer & Work Details

**IMPORTANT INFORMATION: YOU NEED TO COMPLETE THIS SECTION FOR YOUR APPLICATION TO BE PROCESSED.** If you are not currently employed then please enter your previous employer details. If you have not worked before then please ensure that you have entered the name of your University or College in the Qualifications section. This information is required so that you can be provided with industrial relations support (where appropriate).

Please indicate whether this is your  Current employer     Previous employer/University or College

Employer name: \_\_\_\_\_  
Work address: \_\_\_\_\_  
Post code: \_\_\_\_\_  
Work tel: \_\_\_\_\_ Work fax: \_\_\_\_\_  
Job title: \_\_\_\_\_

## SECTION E: Ethnic Origin

Please circle your appropriate ethnic origin

White    White/European    Asian    Black/Caribbean    Black/African    Black/Other    Bangladeshi    Chinese    Oriental

Other - Please specify \_\_\_\_\_

BAOT Use Only

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July 2009

## SECTION F: Method of Payment

Please choose **ONE** method of payment

- Cheque I enclose a cheque for £ \_\_\_\_\_ made payable to "British Association of Occupational Therapists"
- Credit/Debit Card Please charge £ \_\_\_\_\_ to my Visa/MasterCard/Maestro\* (please select one)
- Card Number:           - (   Maestro Only)
- Expiry Date: \_\_\_\_\_ Start Date/Issue No.\*: \_\_\_\_\_ \*Maestro card holders only
- Card Security Code    (3 digit code embossed or imprinted on the reverse side of the card)
- Direct Debit I enclose the completed direct debit instruction (Overleaf)
- NB: We are not allowed to accept faxed copies of direct debit mandates*

## SECTION G: Declaration

I apply for membership of the British Association of Occupational Therapists and, if accepted, undertake to be bound by the provisions of its Memorandum and Articles of Association and its Code of Ethics and Professional Conduct. I confirm that I fulfil the conditions of the category of membership for which I am applying.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**NB:** Once accepted as a member of BAOT, should you wish to resign your membership you will need to notify us directly of this. Your membership will then be cancelled with effect from the end of that current month or the end of the requested month, if later.

### Data Protection statement

BAOT treats your information in the strictest confidence. Information provided by you is recorded by BAOT for statistical purposes and is only passed on to third parties in order to provide you with BAOT services, election facilities and other information required by statute. In particular, your details are passed on to, and recorded by, UNISON in order to provide you with industrial relations support as part of your BAOT membership.

# Payment nformation

## PAYING BY CHEQUE



To pay the subscription in full until 30th September 2010, please use the following table to determine how much you need to include with your completed application form. For example, if you wish to commence Discounted Professional Membership from the 1st August 2009 then you would need to submit payment of £215.30.

	Professional Member*	Discounted Professional Member*	Associate Member	Discounted Associate Member*	Self-Employed	Overseas	Retired Member	Career Break
	£	£	£	£	£	£	£	£
July 2009	307.35	230.55	180.39	135.03	158.97	133.83	76.20	209.88
August 2009	287.02	215.30	168.46	126.10	148.46	124.98	71.16	196.00
September 2009	266.69	200.05	156.53	117.17	137.95	116.13	66.12	182.12
<i>Beginning of 2009/10 new subscription year</i>								
October 2009	246.36	184.80	144.60	108.24	127.44	107.28	61.08	168.24
November 2009	225.83	169.40	132.55	99.22	116.82	98.34	55.99	154.22
December 2009	205.30	154.00	120.50	90.20	106.20	89.40	50.90	140.20
January 2010	184.77	138.60	108.45	81.18	95.58	80.46	45.81	126.18
February 2010	164.24	123.20	96.40	72.16	84.96	71.52	40.72	112.16
March 2010	143.71	107.80	84.35	63.14	74.34	62.58	35.63	98.14
April 2010	123.18	92.40	72.30	54.12	63.72	53.64	30.54	84.12
May 2010	102.65	77.00	60.25	45.10	53.10	44.70	25.45	70.10
June 2010	82.12	61.60	48.20	36.08	42.48	35.76	20.36	56.08
July 2010	61.59	46.20	36.15	27.06	31.86	26.82	15.27	42.06
August 2010	41.06	30.80	24.10	18.04	21.24	17.88	10.18	28.04
September 2010	20.53	15.40	12.05	9.02	10.62	8.94	5.09	14.02

\* Please note that discounted membership is available only to individuals who have not previously been either professional or associate members. The discount is only available until the end of the first subscription year, after which membership will change to that of a professional or associate member.

Please complete the direct debit instruction below. *Please note that it takes up to 10 days for your bank or building society to process a new instruction.* If we are unable to set up a direct debit for the first collection, we will add this to the next month's deduction and any other payment arrears will be collected at this time. *Payments are taken monthly, on or just after the last working day of the month.* Direct Debits may not be taken from some types of bank or building society accounts. If you are not sure then please speak to your bank or building society.

Below are the monthly subscription rates for October 2009 until September 2010. Rates may change in subsequent years but you will be notified in writing of such changes and the amount taken by direct debit will be adjusted automatically.

Membership Category	Monthly DD	Monthly DD
	until 30/9/09	01/10/09 - 30/9/10
Professional Member	£20.33	£20.53
Discounted Professional Member	£15.25	£15.40
Associate Member	£11.93	£12.05
Discounted Associate Member	£8.93	£9.02
Self-employed Member	£10.51	£10.62
Overseas*	£8.85	£8.94
Retired Member	£5.04	£5.09
Career Break membership	£13.98	£14.02

\* OVERSEAS MEMBERS may only use the direct debit system if they maintain a UK bank account, otherwise payment must be made in full with a cheque drawn in Pounds Sterling upon a London bank, or by credit card.

**NB: We are unable to accept faxed copies of direct debit mandates as your bank requires an original signature**

**INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT**



**Please fill in the whole form and send to**  
 Membership Administration Department  
 British Association of Occupational Therapists  
 106-114 Borough High Street  
 London, SE1 1LB



Name of Account Holder \_\_\_\_\_

Branch Sort Code

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Bank/Building Society account number

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Name and full address of your bank of building society

To: The Bank/Building Society Manager
Post Code: _____

Originator Identification number

9	4	1	1	2	6
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Reference Number (for BAOT to enter)

BAOT	0						
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**Instructions to your Bank or Building Society**

Please pay BAOT direct debits from the account detailed in this Instruction subject to the safeguards assured by the direct debit guarantee. I understand that this instruction may remain with BAOT and if so, details will be passed electronically to my Bank/Building Society

Signature \_\_\_\_\_

Print name \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

 This guarantee should be detached and retained by the payer

**The Direct Debit Guarantee**



- The Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, BAOT will notify you ten working days in advance of your account being debited or as otherwise agreed.
- If an error is made by BAOT or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

## WHAT MEMBERSHIP BENEFITS WILL I RECEIVE?

To find which benefits you will receive as part of your membership, we have produced this table. This list is not exhaustive, and further information can be found in the accompanying "Join Here" booklet, on the BAOT website, or by contacting the Membership Administration Department.

	Professional Member	Self-Employed	Overseas Member	Associate Member	Retired Member	Career Break
<b>Industrial relations advice and assistance</b> (through UNISON)	✓			✓		✓
<b>Receipt of two monthly publications</b> (British Journal of Occupational Therapy and Occupational Therapy News)	✓	✓	✓	✓	✓	✓
<b>Access to members area of BAOT website</b> , including access to online vacancies, publications, BJOT and discussion forums.	✓	✓	✓	✓	✓	✓
<b>Professional advice</b> to support your work in occupational therapy	✓	✓	✓	✓	✓	✓
<b>Personal professional indemnity insurance**</b>	✓	✓**	✓**	✓	✓	✓
<b>Access to the COT library</b> with its national collection of occupational therapy literature, and literature search facilities	✓	✓	✓	✓	✓	✓
<b>Membership of a regional and local group</b>	✓	✓		✓	✓	✓
<b>75% Income tax relief on subscriptions†</b>	✓	✓		✓		✓†
<b>Members badge</b>	✓	✓	✓	✓	✓	✓
<b>Voting rights</b> for council representation and any BAOT ballots	✓	✓	✓	✓	✓	✓
<b>Special low rates</b> , for annual conferences, events, publications and courses	✓	✓	✓	✓	✓	✓

\*\* Cover for members has a limit of £1,500 gross earnings per year. The cover for Overseas members is also limited depending on the location of the claim. Please contact the Membership Administration Department for further details. † For UK taxpayers only.

## WHICH MEMBERSHIP CATEGORY SHOULD I JOIN?

Please read the following to ensure you are applying for the correct category of membership. A full list of the benefits of membership for each category can be found in the accompanying "Join Here" booklet or on the BAOT website [www.baot.co.uk](http://www.baot.co.uk)

**Professional Membership** - You must hold a professional qualification recognised by Council or have completed a period of training or actual practice as an occupational therapist as prescribed by Council. You must either be registered with the Health Professions Council or be eligible for registration with the Health Professions Council and be resident in the UK.

**Discounted Professional Membership** - As for professional membership but you will not have been a professional member before. You will receive a 25% discount until the end of your first subscription year.

**Self-Employed Member** - As for professional membership but you should be wholly self-employed. A full definition can be found on the BAOT website or in the accompanying "Join Here" booklet.

**Overseas Membership** – As for professional membership but you must be resident outside the UK.

**Career Break Membership** – You are entitled to a special discounted membership fee whilst taking a career break of up to one year.

## ANY FURTHER QUESTIONS?

If you should have any further questions regarding BAOT membership then please contact the Membership Administration Department.