



# Children, Young People and Families

A specialist section of College of Occupational Therapy



## Paying in Form (Form D)

**Please send form with attached cheque to:**

CYPF Treasurer, Fran Rae, 12, Church Rd, Wembury, Plymouth, PL9 0JE

**NB** Regions are NOT permitted to set up or maintain a SS-CYPF regional bank account to hold or accumulate funds. CYPF is accountable to COT and as such we are required to inform them of financial transactions pertaining to SS-CYPF business.

<b>Specialist Section Region:</b>	
<b>Event / Date:</b>	
<b>Contact Name:</b>	
<b>Contact Address &amp; Postcode:</b>	
<b>Telephone No:</b>	
<b>Budget Feedback:</b>	<b>Predicted Cost: £_____ Actual Cost: £_____</b>
(Please tick as appropriate)	<b>Profit <input type="checkbox"/>                      Loss <input type="checkbox"/>                      Broke Even <input type="checkbox"/></b>
<b>Speaker payment:</b>	<b>Expense claim form submitted <input type="checkbox"/></b>

<b>Cheque to be paid into COT SS CYPF enclosed</b>	<b>£</b>
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<b>Signature:</b>	<b>Date:</b>
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