

National Executive Committee (NEC)

The COTSS - Housing network exists to support the development of COTSS - Housing as a dynamic specialist section. An outline of the roles, contact points and membership regions for the current COTSS - Housing network is offered to:

- 7 Assist COTSS - Housing members efficiently contact the most appropriate person to help with enquiries
- 8 Clarify roles for new national executive members and regional representatives.
- 9 Provide guidance to regional boundaries

The roles outlined below are not intended to be definitive but will help members understand some of the more central roles of the post holders and assist with internal communications.

Chair: Mary Stobie

Role:

- 10 Co-ordinates the strategic Planning of the Specialist Section in relation to policy, research and education, business/administration, conference and public relations.
- 11 Liaison with COT and policy planners in the NHS, housing and educational sectors to promote the work of Occupational Therapists in housing

Contact: mstobie@aberdeencity.gov.uk

Vice Chair: Michele Finney

Role:

- 12 Supports the chair through attendance at meetings and assistance with delegated duties undertaken by the chair.

Contact: michele.finney@salford.gov.uk

Secretary: Frances Gale

Role:

- 1 Provides secretarial support for NEC meetings and conference. Collates and disseminates papers, agendas, minutes, and information to the NEC and regional reps.
- 13 Maintains an up to date contact list of COTSS - Housing NEC members.

Contact: frances.gale@brighton-hove.gov.uk

Education

Liaison: Sue Pengelly

Role:

- 14 Strengthens the interface and communications between occupational therapists in practice and academic settings.
- 15 Stimulates ideas for research emerging from clinical practice
- 16 Helps to support research initiatives
- 17 Advice and assistance with publications

Contact: pengellys@cardiff.ac.uk

College Of Occupational Therapy Specialist Section – Housing

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Treasurer: Steve Campbell

Role:

- 18 Manages and monitors the COTSS - Housing accounts
- 19 Assists the National Executive with business planning to support COTSS - Housing activity

Contact: steve.campbell10@ntlworld.com

Membership

Secretary: Martin Booy

Role:

- 20 Support potential and actual members with their membership enquiries
- 21 Supports regional representatives with membership enquiries
- 22 Explores innovative ways of stimulating new COTSS - Housing membership
- 23 Liaison with Abletypes, PRO and COT web team to make it easier for members to join COTSS - Housing.
- 24 Coordinates the production of the handbook.

Contact: Mjbooy@aol.com

Public

Relations

Officer Website: Suzanne Kay

Role:

- 25 Explore innovative ways to use the media to promote the work of COTSS-Housing.
- 26 Co-ordinate the production of articles.
- 27 Support COTSS - Housing website development.
- 28 Support public relations and marketing initiatives in relation to the National Conference.
- 29 Advise regional representatives on public relations

Contact: suzanne.kay@bolton.gov.uk

Abletypes:

The management of the membership database and distribution of COTSS - Housing communications is outsourced to Abletypes in Oxford.

Abletypes can assist with:

- 30 Posting out membership forms
- 31 Receiving payments for membership
- 32 Dealing with routine membership enquiries

Contact: cotssih@abletypes.co.uk

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Regional Representatives

Role: To stimulate and support COTSS - Housing membership through:

- 33 Marketing initiatives
- 34 Assisting with initial membership enquiries
- 35 Helping COTSS - Housing members to network with each other within the region
- 36 Assistance with the organisation of study days
- 37 Identifying policy, practice and membership issues
- 38 Feedback to the National Executive on issues with the region
- 39 Dissemination of information from the National Executive back to the regions.

Scotland

Contact: Marian McGregor
Tel: 01592 414806
E-mail: marian.mcgregor@fife.gov.uk

Membership Area: Scotland

Northern Ireland

Contact: Kathy Goodwin
Tel: 028-82254454 or 028-82254450
E-mail: Kathy.Goodwin@westerntrust.hscni.net

Membership Area: N Ireland

Wales

Contact: Neil Abraham
Tel: 01656 641070
E-mail: Neil.Abraham@bridgend.gov.uk

Membership Area: Wales

London & South East

Contact: Helen Gay
Tel: 01245 392350
E-mail: Helen.Gay@essexcc.gov.uk
Jacquel.runnalls@walthamforest.gov.uk

Jacqueline Runnalls (deputy)
02084965544

Membership Area: London, Berkshire, Buckinghamshire, Bedfordshire, Kent, Sussex, Brighton & Hove, Northamptonshire, Cambridgeshire, Northfolk, Essex, Hertfordshire and Surrey.

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Southern

Contact: Karen Grose/Peter Higgins
Tel: 02392 841991/
E-mail: karen.grose@portsmouthcc.gov.uk
p.higgins@dorsetcc.gov.uk

Membership Area: Avon, Cornwall, Isles of Scilly, Dorset, Gloucestershire, Oxford, Berkshire, Devon, Wiltshire, Somerset, Portsmouth, Hampshire and Isle of Wight.

Midlands

Contact: Carole Waldron
Tel: 01384 813090
E-mail: carole.waldron@dudley.gov.uk
kate.crow@wolverhampton.gov.uk Kate Crow (deputy)

Membership Area: Birmingham, Coventry, Dudley, Herefordshire, Staffordshire, Shropshire, Warwickshire, Wolverhampton, Worcestershire, Leicestershire, Derbyshire, Barnsley, Doncaster, Nottinghamshire, Sheffield and South Humber.

North West

Contact: Gill Owen-John
Tel: Ann Davis (deputy)
E-mail: gill.owen-john@stockport.gov.uk avldavies@hotmail.com

Membership Area: Lancashire, Cheshire, Liverpool, Manchester, Blackpool, Morecombe Bay, Leeds, Bradford, Wakefield,

North East and Yorkshire

Contact: Jane Grace
Tel: 01977727050
E-mail: jewelby2000@yahoo.co.uk

Area Covered: County Durham, Cumbria, Northumberland, Yorkshire, Tyne and Wear, Teesside.

Please note these boundaries are to be used as a guide. All members are encouraged to access and attend any sub group meetings and events.